



2617 N. Guadalupe
Seguin, TX 78155

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Sheriff

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In compliance with the Guadalupe County Personnel Policy, it is mandatory that Department Heads post this notice for five (5) working days. This notice will be posted beginning June 26, 2020 and ending July 6, 2020

EMPLOYMENT NOTICE

The Guadalupe County Sheriff's Office Adult Detention Center is currently accepting applications for a **Part-time LVN**.

Applicant must have a High School Diploma or GED, certification as a Licensed Vocational Nurse, knowledge of first aid techniques, pharmacology and practices in general nursing, **no** criminal record, and at least one year experience, with preferably some detention or public health experience.

Essential Duties Include:

- Provides health care instruction and counseling to inmates
- Processes inmates into the jail by screening and evaluating medical and mental histories as needed
- Assists physicians, psychiatrists and dentists as needed
- Fills and dispenses medicines and supervises self-administration

This position starting pay is \$21.73 per hour. Benefits include medical insurance, paid holidays, vacation, sick leave and retirement.

Applications and background packets may be obtained from the county's website or from the Guadalupe County Human Resource Department located at 211 W. Court, Seguin. **Applications and background packets must be returned to Debbie Kraft at 2617 N. Guadalupe St. Seguin, Texas 78155.** Background packet must be completed and turned in with application.

Position is open until filled.

Any transfer requests by an employee of a higher pay group will be considered as a request for demotion and therefore reduction in pay.

Guadalupe County does not discriminate on the basis of race, color, national origin, sex, religion, age, and handicapped status in employment ore the provision of services.

Robert Hernandez
Jail Administrator
Guadalupe County Adult Detention Center
